

ACTION TRACKER – FOR DOWNS COMMITTEE updated 15 January 2024

	Date of Meeting	Action Description	Holding Action	Deadline for Completion	Action Taken
1	28 Jun 2022	Investigate the issue around a resident installing a private driveway that is thought to be on Downs Committee owned land and provide an update at the next Committee meeting.	SS/ Parks Team and Legal Services	11/3/24	Some progress had been made, discussions continuing about legal and practical options to agree a way forward.
2	28 Feb 2023	Transport and Parks Officers to attend a future meeting to brief the Committee on Pay and Display parking.	POR	11/3/24	Task & Finish Group to meet again to expedite.
3	25 Apr 2023	Downs Manager post.	JJ	11/3/24	Poor response to job advert. Further meeting to improve response to look at ways of improving this
4	18 September 2023	Costs of Sea Wall café proposal to be detailed. <i>(Q from SC public forum)</i>	JJ/KJ	11/3/24	Ongoing
5	18 September 2023	Accessing of CIL money, the Head of Parks to contact the S106 and CIL Project Manager to investigate	JJ/KJ	11/3/24	E&F Sub Group on 30/1 to consider (Invite Cllr Townsend - done 16/1)
6	18 September 2023	Parking - Task and Finish Group meeting to be arranged with Director Management of Place	Cllr POR	11/3/24	Ongoing
7	18 September 2023	Spoil Heap on Observatory Road discuss with BCC legal team	Cllr POR/JJ	11/3/24	Ongoing
8	13 November	Supplementary finance report regarding no extension for use of north car park beyond 1.1.24	KJ	11/3/24	Ongoing
9	15 January	Invitation to be extended to BCC GRT team to attend a future meeting of the Downs Committee, perhaps with an Avon & Somerset Police representative to discuss issues raised in DAP report.	BS/SG	11/3/24	Ongoing (SG sent e-mail to GRT team done 16/1)